

Annex 4. Early Recovery Interventions (Short-Term Immediate Needs for Return to Normalcy)

Annex 4A. Process Flow for Early Recovery Interventions

Process	Office Responsible	Indicative Timeline
Pre-Requsite Activities		
1. Assessment of Initial Damages and Needs for Early Recovery	RDANA Team	1-2 weeks
2. Presentation of RDANA Results, Agreement on Priority Needs for Funding using QRF and Agency Budget	OCD Early Recovery Cluster	1-2 weeks
3. Request Preparation and Submission for Budget Augmentation from NDRRMF	Implementing Agencies or LGUs	1-2 weeks
Target Timeline		
Start of Processing of Request		
4. Upon receipt of the request, OCD Central Office conducts further review and evaluation as to inclusion in priority list and the completeness of the requirements. Prepares the necessary endorsement and recommendation to SND as Chairperson, NDRRMC and Letter to the President.	OCD Central Office	1 weeks
5. Review, approval, and signature of the SND/C, NDRRMC of the recommendation to OP.	DND	1 week
6. Upon approval and signature of the SND/C, NDRRMC, submit the NDRRMC recommendation to the Office of the President for approval.	OCD Central Office	Within two (2) working days
Target Timeline		
Total Target Timeline		1-2 weeks and 2 days 1-2 months

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Annex 4B. Documentary Requirements for Early Recovery Interventions

1. Endorsement Letter from Agency Head or Local Chief Executive with Accomplished Project Proposal Template;
2. Work and Financial Plan for non-infra or Project Design documents Program of Works, Detailed Engineering Design for infra-related requests (DBM BED Form);
3. Certificate of Unavailability of Funds with LDRRM Fund and Special Trust Fund Report (for LGUs);
4. QRF Utilization Report, if applicable

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Annex 4C. Menu of Projects for Early Recovery Interventions

1. Social Protection Programs such as emergency cash transfer, shelter assistance, cash-for-work, rental subsidy programs;
2. Livelihood Support such as credit assistance, support for MSMEs, skills training;
3. Agricultural Support such as provision of seeds, fertilizers, equipment, and other interventions;
4. Repair and Restoration of power and water supply;
5. Debris Clearing and minor repair of damaged roads and bridges and its auxiliary parts; or setting up of temporary bridges to restore transport; and
6. Repair of damaged schools, hospitals, and other public facilities and buildings with minor damages, replacement of damaged equipment.